



University of California  
San Francisco

**Office of Community &  
Government Relations**

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**Advocacy, Communications & Health Policy Intern**

The University of California, San Francisco's Office of Community and Government Relations (CGR) provides a student with an interest in advocacy, health policy, and communications the opportunity for direct exposure to the government affairs, community relations, and communications work of a leading university exclusively focused on health. The program offers insight and first-hand experience into how UCSF advocates for health policy, biomedical research, education, and local issues and programs at the local, state, and federal level. Working directly with the Director of Advocacy & Communications, the internship will focus on implementing advocacy priorities for the university through coalition building, legislative processes, and educational opportunities.

**About the Office of Community and Government Relations**

The UCSF Office of Community and Government Relations is dedicated to facilitating open and ongoing engagement with the community and elected officials and supporting UCSF's commitment to the communities we call home. The team engages our neighbors in UCSF campus planning and work with decision-makers to incorporate community input into our development and initiatives. CGR serves as UCSF's liaison to our local, state, and federal elected officials and agencies. The team promotes UCSF's research, educational and patient care efforts, and facilitate ways for UCSF to partner with government to accelerate health sciences innovation and improve access to care.

**About UCSF Advocates**

UCSF Advocates is the community of students, faculty, staff, alumni and supporters who stand up for values and policies fundamental to UCSF's mission of advancing health worldwide. UCSF Advocates mobilize the community, connect with lawmakers, and take actions to educate people about policy issues that impact UCSF's work and people.



**Duties and Scope:**

Interns will receive hands on training and experience in advocacy and coalition building, and develop skills in legislative and policy research with an emphasis on healthcare and biomedical research. Responsibilities will vary from term to term, but regularly include:

- promoting advocacy opportunities on social media, website and other internal and external channels
- creating advocacy communications and regular touchpoints with elected officials, such as through e-newsletters and briefing documents
- monitoring hearings, attending briefings, and conducting legislative research
- assisting in the planning and implementation of advocacy events and trainings
- managing a robust database of advocates and events

**Duration:**

Internships will last the length of the student's quarter or semester program with possible extension into summer 2021. Hours are flexible depending on the student's academic classes and/or research, between 24-32 hours per week. This is a paid internship, with an hourly wage to be discussed.

**Eligibility:**

The Spring/Summer 2021 internship will be remote – all undergraduate and graduate students are welcome to apply.

**Application:**

Please submit a cover letter describing interest in the program and a current resume to Allie Jones, UCSF Director of Advocacy and Communications, by April 16 to [allie.jones@ucsf.edu](mailto:allie.jones@ucsf.edu).